

MANLIUS PEBBLE HILL SCHOOL
RECORDS Release
FOR GRADES 1 THRU 12

Parent Instructions: Please complete the top portion of this form and submit it to the appropriate individual at your child's current school. The completed form should be mailed directly to MPH along with your child's school records.

Applicant's Name: _____ Applying for Grade: _____

Parent/Guardian Release: I authorize the release of all academic records of the student named above for the purpose of admission consideration. I authorize representatives from Manlius Pebble Hill School to speak directly with representatives from the sending school and understand that this information will be kept confidential between the sending school and Manlius Pebble Hill School. I understand that all written recommendations are not required to be shared with the parent(s) or guardian(s).

Parent or Guardian Name (please print): _____

Parent or Guardian Signature: _____ Date: _____

School Official Instructions: The student named above is applying for admission to Manlius Pebble Hill School. Please forward the following information along with this form to the Office of Admissions (contact information below):

- 1. Photocopies of grades reports for the current school year and previous 2 school years**
- 2. Attendance and Disciplinary Records**
- 3. Standardized test scores**
- 4. Results of any educational evaluations or psychological testing**

Has this student ever been subject to disciplinary action by the school? If yes, please explain: _____

School Official's Name: _____ Title: _____

Phone Number: () - School Name: _____

Address: _____
STREET CITY STATE ZIP

Signature: _____ Date: _____

All information will be kept confidential. We appreciate your cooperation and thank you for your assistance.

Please send to:

Office of Admissions- Manlius Pebble Hill School
5300 Jamesville Road Syracuse, NY 13214
Phone: 315-446-2452
Fax: 315.446.2620
Email: admissions@mph.net