We are so pleased you have decided to apply to Manlius Pebble Hill School. Our highly personalized admissions process helps us learn more about your child’s academic strengths, interests, and learning style. We also aim to learn more about his or her extracurricular talents and involvements. By getting to know your child, we are able to determine if the MPH program and environment are a good match for this particular stage in time. To get started, please follow these steps:

☐ **Submit an application** by visiting [mphschool.org/Admissions](http://mphschool.org/Admissions) and clicking on the blue “Apply Now” tab on the right side of the screen. A $60 application fee is due at the time of submission.

☐ **Sign the top of the enclosed Records Release Form** and give it to the main office at your child’s school. Records should be sent directly to the MPH Admissions Office.

☐ **Sign the top of the enclosed Math and English Teacher Recommendations** and give it to your child’s current instructors. Forms should be returned directly to the MPH Admissions Office.

☐ **Sign the top of the enclosed Personal Recommendation** and give it to a person of your choosing who works with your child in a non-teaching role, such as a guidance counselor, principal, coach, pastor, or extracurricular supervisor. Forms should be returned directly to the MPH Admissions Office.

☐ **Complete the enclosed Student Questionnaire.** This form should be completed by your child in his or her own handwriting.

☐ To be considered for financial aid through the Flexible Tuition Program, **complete the School and Student Services (SSS) Parents’ Financial Statement** at [http://solutionsbysss.com/parents](http://solutionsbysss.com/parents). A fee is charged by School & Student Services at the time of submission. Fee waivers for eligible families are available through SSS.

☐ **Arrange for an MPH Shadow Day.** The Office of Admissions will contact you to schedule your child’s visit once the necessary application items have been received.

Completed applications are reviewed at the end of each month, beginning in November and continuing until all available spaces have been reserved. Because spaces can be limited, we advise submitting the application items as early as possible for the best chance of securing a space in the fall class. Admissions offers are sent via standard mail, along with instructions to help you reserve your child’s space for the following school year.
PARENT/GUARDIAN RELEASE

I authorize the release of all academic records of the student named above for the purpose of admission consideration. I authorize representatives from Manlius Pebble Hill School to speak directly with representatives of the sending school and understand that this information will be kept confidential between the sending school and Manlius Pebble Hill School. I understand that all written recommendations are not required to be shared with the parent(s) or guardian(s).

Parent or guardian name (please print) ________________________________________________

Parent or guardian signature __________________________ Date __________________________

SCHOOL OFFICIAL INSTRUCTIONS

The student named above is applying for admission to Manlius Pebble Hill School. Please forward the following information, along with this form, to the Office of Admissions. All information will be kept confidential. Thank you for your time and consideration.

1. Grade reports or transcripts for the current and two previous school years
2. Attendance and disciplinary records
3. Standardized test scores
4. Results of any educational evaluations or psychological testing

Has this student ever been subjected to disciplinary action by the school? If yes, please explain.

_________________________________________________________________________________

______________________________  _________________________
School official’s name  Title

______________________________  _________________________
School  Phone number

______________________________
Address

______________________________  _________________________
Signature  Date
Math Teacher Recommendation
Middle and Upper School (grades 6-12): page 1 of 2

Applicant (student’s) name: __________________________
Applying for grade: __________________________

THIS SECTION TO BE COMPLETED BY PARENT/GUARDIAN

Please sign this form and give it to your child’s current math instructor. Please note: completed forms are the confidential property of Manlius Pebble Hill School and are not subject to parental review. By signing this form, you are hereby releasing authorization for representatives of Manlius Pebble Hill School to speak directly with the person completing this recommendation.

Parent or guardian name (please print) ____________________________________________

Parent or guardian signature __________________________ Date __________________________

THIS SECTION TO BE COMPLETED BY THE TEACHER

This student has applied for admission to Manlius Pebble Hill School. Your candid appraisal will be of invaluable assistance in our admissions process. Your evaluation will be strictly confidential. Thank you for your time and consideration.

How long have you known this student? __________________________

In what course do you currently teach this student? __________________________

Please evaluate the applicant in relation to other students of the same age/grade you have taught.

<table>
<thead>
<tr>
<th></th>
<th>Excellent</th>
<th>Good</th>
<th>Average</th>
<th>Below average</th>
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</thead>
<tbody>
<tr>
<td>Knowledge of basic math skills</td>
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<td></td>
</tr>
<tr>
<td>Accuracy in use of basic math skills</td>
<td></td>
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</tr>
<tr>
<td>Problem solving ability</td>
<td></td>
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<tr>
<td>Reasoning ability</td>
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<tr>
<td>Effort</td>
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<tr>
<td>Overall command of mathematics</td>
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<tr>
<td>Math aptitude</td>
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</tr>
</tbody>
</table>

What math course would this student progress into next year? __________________________

Would you recommend this student for honors or accelerated courses?  Yes □ No □

Please describe the student in a few words. __________________________

What areas need strengthening? __________________________

Please list any additional supports implemented to help this student succeed: __________________________
### Academic qualities

How would you rate the student in each of the following areas?

<table>
<thead>
<tr>
<th></th>
<th>Excellent</th>
<th>Good</th>
<th>Average</th>
<th>Below average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attitude toward others</td>
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<tr>
<td>Motivation/initiative</td>
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<tr>
<td>Academic performance</td>
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<tr>
<td>Academic ability</td>
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<tr>
<td>Ability to reason abstractly</td>
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<tr>
<td>Ability to think logically</td>
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<tr>
<td>Organizational ability</td>
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<tr>
<td>Ability to follow instructions</td>
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<tr>
<td>Ability to work independently</td>
<td></td>
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<tr>
<td>Willingness to seek help as needed</td>
<td></td>
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<tr>
<td>Ability to handle advice/criticism</td>
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<tr>
<td>Class participation</td>
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</tbody>
</table>

### Additional comments

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

### Does the student attend school regularly? Yes ☐ No ☐

### Is tardiness a problem? Yes ☐ No ☐

### I recommend this student for academic promise

☐ strongly    ☐ fairly strongly    ☐ without enthusiasm

### I recommend this student for personal character

☐ strongly    ☐ fairly strongly    ☐ without enthusiasm

---

Recommender’s name and title ____________________________ School ____________________________
Phone number ____________________________ Email address ____________________________
Signature ____________________________ Date ____________________________

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Math Teacher Recommendation

Middle and Upper School (grades 6-12): page 2 of 2

Applicant (student’s) name: ____________________________
Applying for grade: ____________________________
THIS SECTION TO BE COMPLETED BY PARENT/GUARDIAN

Please sign this form and give it to your child’s current English instructor. Please note: completed forms are the confidential property of Manlius Pebble Hill School and are not subject to parental review. By signing this form, you are hereby releasing authorization for representatives of Manlius Pebble Hill School to speak directly with the person completing this recommendation.

Parent or guardian name (please print) ____________________________________________

Parent or guardian signature ___________________________ Date _______________________

THIS SECTION TO BE COMPLETED BY THE TEACHER

This student has applied for admission to Manlius Pebble Hill School. Your candid appraisal will be of invaluable assistance in our admissions process. Your evaluation will be strictly confidential. Thank you for your time and consideration.

How long have you known this student?

In what course do you currently teach this student? _______________________________________

Academic qualities

How would you rate the student in each of the following areas?

<table>
<thead>
<tr>
<th></th>
<th>Excellent</th>
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<th>Average</th>
<th>Below average</th>
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</thead>
<tbody>
<tr>
<td>Attitude toward others</td>
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<tr>
<td>Motivation/initiative</td>
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<tr>
<td>Academic performance</td>
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<tr>
<td>Academic ability</td>
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<tr>
<td>Oral expression</td>
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<tr>
<td>Written expression</td>
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<tr>
<td>Creativity and imagination</td>
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<tr>
<td>Organizational ability</td>
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<tr>
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</tr>
<tr>
<td>Class participation</td>
<td></td>
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</tbody>
</table>
Briefly describe your course, including what texts are used, and if the students are grouped by ability.
________________________________________________________________________________________

How accurately does the student read and understand what he/she has read?
________________________________________________________________________________________

How well does the student write in comparison to other students you have taught?
________________________________________________________________________________________

What are the first words that come to mind when describing this student?
________________________________________________________________________________________

What areas need strengthening?
________________________________________________________________________________________

Please list any additional supports implemented to help this student succeed: __________
________________________________________________________________________________________

Additional comments ______________________________________________________________________
________________________________________________________________________________________

Does the student attend school regularly? Yes ☐ No ☐

Is tardiness a problem? Yes ☐ No ☐

I recommend this student for academic promise
☐ strongly ☐ fairly strongly ☐ without enthusiasm

I recommend this student for personal character
☐ strongly ☐ fairly strongly ☐ without enthusiasm

Recommender’s name and title ____________________________ School ____________________________
Phone number ____________________________ Email address ____________________________

Signature ____________________________ Date ____________________________
INSTRUCTIONS
This recommendation should be completed by someone in a non-teaching role, such as a guidance counselor, principal, coach, pastor, or extracurricular supervisor.

THIS SECTION TO BE COMPLETED BY PARENT/GUARDIAN
Please sign this form and give it to the person who will be completing the recommendation. Please note: completed forms are the confidential property of Manlius Pebble Hill School and are not subject to parental review. By signing this form, you are hereby releasing authorization for representatives of Manlius Pebble Hill School to speak directly with the person completing this recommendation.

Parent or guardian name (please print) ____________________________________________________________
Parent or guardian signature ____________________________ Date ____________________________

THIS SECTION TO BE COMPLETED BY RECOMMENDER
This student has applied for admission to Manlius Pebble Hill School. Your candid appraisal will be of invaluable assistance in giving us a complete and fair evaluation of this applicant. Your evaluation will be strictly confidential. Thank you for your time and consideration.

How long and in what capacity have you known the applicant? ________________________________

What is the applicant’s level of commitment? Please note any significant contribution or distinction. ____________________________________________________________

What adjectives or phrases would you use to describe the applicant? __________________________

How does the applicant respond to:
Peers? ____________________________ Adults? ____________________________
Advice? ____________________________ Constructive criticism? ____________________________

Please share any additional information you believe will give us a more complete picture of the applicant. ____________________________________________________________

Applicant (student’s) name: ____________________________
Applying for grade: ____________________________
### Personal qualities

How would you rate the applicant in each of the following areas?

<table>
<thead>
<tr>
<th></th>
<th>Excellent</th>
<th>Good</th>
<th>Average</th>
<th>Below average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Honesty/integrity</td>
<td></td>
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<tr>
<td>Motivation/initiative</td>
<td></td>
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<tr>
<td>Self-discipline/responsibility</td>
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<tr>
<td>Leadership</td>
<td></td>
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<tr>
<td>Relationship to teacher</td>
<td></td>
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<tr>
<td>Sensitivity to others’ feelings</td>
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<tr>
<td>Reaction to setbacks</td>
<td></td>
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<tr>
<td>Emotional maturity</td>
<td></td>
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<tr>
<td>Sense of humor</td>
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</tr>
</tbody>
</table>

### Additional comments:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

I recommend the applicant for academic promise  
□ strongly  □ fairly strongly  □ without enthusiasm

I recommend the applicant for personal character  
□ strongly  □ fairly strongly  □ without enthusiasm

Recommender’s name and title ___________________________ School ___________________________  
Phone number ___________________________ Email address ___________________________

Signature ___________________________ Date ___________________________
INSTRUCTIONS
This questionnaire is designed to help us get to know you better. Please answer the following questions in your own handwriting.

What subjects are you currently taking in school?

What subjects do you like best and why?

What subjects do you find most difficult and why?

Please list your interest and/or involvement in extracurricular activities (clubs, organizations, community service projects, religious groups, etc.)

Please list your involvement in performing arts (dance, music, theater, etc.) and visual arts (drawing, sculpture, etc.) and your level of experience.
Please list your interest and/or involvement in athletics, in order of preference. If you currently play a sport, please indicate which position(s) you play.

____________________

____________________

____________________

____________________

Why do you want to attend MPH, and how do you feel about changing schools?

____________________

____________________

____________________

How would you describe yourself? How would your friends describe you?

____________________

____________________

____________________

What did we forget to ask that you would like to tell us?

____________________

____________________

____________________

Signature ____________________________ Date ____________________________